# Weekly Project Meeting Minutes

Date of meeting: 8th Feb 2023

Group Number: Group 8

Group members present (Name, ID):

* **Shailsuman Singh-** 0786915
* **Naga Vijaya Lakshmi Petchetti –** 0795708
* **Somya Agrawal –** 0792049
* **Aabriti Karki -** 0781762
* **Atish Adikari –** 0766698
* Had a team meeting on Teams discussed about what’s the criteria to be followed for the form, type of personas required, concerns and basic profile.
* Created and updated the questioner multiple times according to the needs of the client.

Date of meeting: 8th – 9th Feb 2023

Group Number: Group 8

Group members present (Name, ID):

* **Shailsuman Singh-** 0786915
* **Naga Vijaya Lakshmi Petchetti –** 0795708
* **Somya Agrawal –** 0792049
* **Aabriti Karki -** 0781762
* **Atish Adikari –** 0766698

Specific Activities completed this week:

**Shailsuman Singh** : worked on the mental health questioner and shared the final form with the client still awaiting for approval.

**Naga Vijaya Lakshmi Petchetti:** worked on the mental health questioner and shared the final form with the client still waiting for approval.

**Somya Agrawal:** worked on the mental health questioner and shared the final form with the client still waiting for approval

**Aabriti Karki:** worked on the mental health questioner and shared the final form with the client still waiting for approval.

**Atish Adikari :** worked on the mental health questioner and shared the final form with the client still waiting for approval

Date of meeting: 10th – 15th Feb 2023

Group members present (Name, ID):

* **Shailsuman Singh-** 0786915
* **Naga Vijaya Lakshmi Petchetti –** 0795708
* **Somya Agrawal –** 0792049
* **Aabriti Karki -** 0781762
* **Atish Adikari –** 0766698

Specific Activities completed this week:

**Shailsuman Singh** : Updated the form with final changes and the form is approved now (Approved on 15th Feb), Next step is to look for providers who are ready to test those questions which is already in progress. looked over the Machine learning models like clustering techniques to group individual responses into different categories. Exploratory data analysis for the previous data has been completed and uploaded it in GitHub.

**Naga Vijaya Lakshmi Petchetti:** Updated the form with final changes and the form is approved now (Approved on 15th Feb), Next step is to look for providers who are ready to test those questions which is already in progress. looked over the Machine learning models like clustering techniques to group individual responses into different categories. Exploratory data analysis for the previous data has been completed using python and uploaded it in GitHub.

**Atish Adikari**: Updated the form with final changes and the form is approved now (Approved on 15th Feb), Next step is to look for providers who are ready to test those questions which is already in progress. looked over the Machine learning models like clustering techniques to group individual responses into different categories. Exploratory data analysis for the previous data has been completed using python and uploaded it in GitHub.

**Aabriti Karki**: Updated the form with final changes and the form is approved now (Approved on 15th Feb), Next step is to look for providers who are ready to test those questions which is already in progress. looked over the Machine learning models like clustering techniques to group individual responses into different categories. Exploratory data analysis for the previous data has been completed using python and uploaded it in GitHub.

**Somya Agrawal**: Updated the form with final changes and the form is approved now (Approved on 15th Feb), Next step is to look for providers who are ready to test those questions which is already in progress. looked over the Machine learning models like clustering techniques to group individual responses into different categories. Exploratory data analysis for the previous data has been completed using python and uploaded it in GitHub.

Specific Output obtained this week:

* We prepared the final questionnaire according to the needs of the client mentioned in the meeting on 8th February.
* We created the form with 17 basic questionnaires for each of the persona’s along with demographics.
* Form has been approved so we will go ahead with sharing the form and collecting the responses.

On Target:

* Indicate the current status of your project.
  + green: everything on track for completion by due date

Challenges/Disagreements:

* Multiple updates on the questionnaire

Planned Activities for coming week:

* Pass the final questioner, collect the data and analyze it.
* Build the model - sample scenario to be sent by Emmanuella along with EAP data.